

Information for Poster Presenters

See also [Information for Speakers](#)

Displaying your poster

- Boards will be available from 16:00 on Saturday 7 May
- All posters should be in place by 10:00 on Sunday 8 May and remain up until 10:30 on Wednesday 11 May
- All posters should be removed by 11:00 on Wednesday 11 May
- The fixing materials for your poster will be available at the Posters Desk

Presenting your poster

- All posters should be displayed throughout the entire meeting in the poster hall, located on level -1.
- **Authors must attend their posters at the times specified in their acceptance letters which will depict a poster number plus a letter reflecting the day to attend.**
- Attended poster sessions are:
 - 10:15-11:15 on Sunday 8 May (i.e. PP001-S)
 - 10:15-11:15 on Monday 9 May (i.e. PP002-M)
 - 10:15-11:30 on Tuesday 10 May (i.e. PP003-T)

Posters for the New Investigator Seminar

- All posters should be displayed throughout the entire meeting in the poster hall, located on level -1.
- **Authors must attend their posters at the times specified in their acceptance letters which will depict a poster number plus a letter reflecting the day to attend.**
- Attended poster sessions are:
 - 10:15-11:15 on Sunday 8 May (i.e. PP001-S)
 - 10:15-11:15 on Monday 9 May (i.e. PP002-M)
 - 10:15-11:30 on Tuesday 10 May (i.e. PP003-T)
- Between 16:15 and 19:45 on Monday 9 May posters included within the New Investigator Seminar should be removed from the poster hall and re-displayed in the foyer in front of Conference Suite 2. Alternatively a second poster may be displayed. Following the seminar these posters should be removed and re-hung in the poster hall in time for the attended poster session at 10:15 on Tuesday 10 May.

Poster preparation

1. Each presenter will be allocated one numbered board, the total usable area of which is 94 cm wide x 150 cm high (Portrait style)

THIS IS THE MAXIMUM SIZE ALLOWED FOR YOUR POSTER!

2. Velcro for attaching your poster to the board will be available at the meeting.
3. Posters are usually more attractive when mounted onto a single background rather than being mounted on the board as several separate sheets.
4. The Organisers will provide the poster board numbers.
5. You are invited to bring copies of your poster on A4 sheets to hand out to interested delegates.

Disclosure

- All posters must contain a declaration of **Conflict of Interest** in the summary of the poster.
- If the research was supported by a pharmaceutical company you must indicate the company's role in analysing the data or preparing the poster.

Organising your poster

We suggest the following format for the organisation of your poster:

- **Title**
The title of your submitted abstract
- **Authors**
Who was involved, and their affiliations
- **Introduction**
A statement about the aims and objectives of the study
- **Methods**
A description of the methodology that you have adopted, including any assumptions
- **Results**
Include examples of the main results of the study
- **Conclusions**
List the main findings and your thoughts about how the work could be progressed further

Formatting your poster

1. Keep fonts simple and use one or two different fonts only
2. Font size – your poster should be easily legible at a distance of 1.5 metres.

We recommend the following minimum font sizes:

Title **84 pt**

Authors/addresses **42 pt**

Section Headings **30 pt**

Text **24 pt**

3. Keep use of colour to a minimum
4. Maintain a consistent style
5. Keep text to a minimum
6. Neutral colours work better as a back ground than bright colours
7. Make use of graphics where possible
8. Only include what is absolutely necessary
9. Do not overload tables and figures with information
10. Be selective when showing results
11. Check spelling
12. Above all, keep it simple

No Shows

Submission of an abstract constitutes a commitment by the author(s) to present the abstract as accepted. Expenses associated with the preparation, submission and presentation of an abstract are the responsibility of the presenter(s)/author(s). No shows will be logged by the organisers. An author failing to present accepted material at two or more meetings will be asked to register in order for their abstract to be considered for acceptance by the scientific committee. If no registration is received their abstract(s) will be withdrawn prior to publication.

Congress administration

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See also [Information for Speakers](#) & [Information for MTP Presenters](#)